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COLCHESTER BOARD OF EDUCATION
Budget Finance Committee Meeting

Wednesday, November 6, 2024
4:00 PM
Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Christopher Rivers and Michelle Millington

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III and Director of Pupil Services Eve Hurley

OTHERS PRESENT : Director of Finance and Operations Rachel Linkkila, Assistant Director of Finance and Operations Alexis Cook and Executive Assistant to the Superintendent Alyssa Fratoni

1. **MEETING OPENING**
   1.1. Call to Order
   C. Rivers called the meeting to order at 4:03 PM

   1.2 Roll Call
   C. Rivers and M. Millington present.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   No public comment.

3. ***CONSENT AGENDA**
   3.1. New Agenda Item
   Motion by: M. Millington
   Motion to rename Agenda Item 3.1 to *Approval of Budget Finance Committee Meeting Minutes of October 2, 2024.
   Second: C. Rivers
   Roll Call: All in favor
   Vote: Motion carried

   Motion by: M. Millington
   Motion to approve Budget Finance Committee Meeting Minutes of October 2, 2024.
   Second: C. Rivers

Roll Call: All in favor
Vote: Motion carried

R. Linkkila and A. Cook arrived at 4:05 PM.
E. Hurley arrived at 4:06 PM.

4. *PRIORITY DISCUSSION / ACTION ITEMS

4.1. *Budget Reports

R. Linkkila went over the September Budget Reports, September and October Health Reserve and September Cafeteria Financials.

Motion by: M. Millington
Motion to approve all budget reports.
Second: C. Rivers
Roll Call: All in favor
Vote: Motion carried

4.2. *Budget Transfers

R. Linkkila went over the budget transfers

Motion by: M. Millington
Motion to approve budget transfer less than $5,000.00 for JJIS software.
Second: C. Rivers
Roll Call: All in favor
Vote: Motion carried

Motion by: M. Millington
Motion to approve budget transfer of $22,320.72 from Private OOD to Classified Salaries and go to the Full Board.
Second: C. Rivers
Roll Call: All in favor
Vote: Motion carried

4.3. *Special Education Update

E. Hurley stated that they are continuing to monitor two Out of District students that are pending a transfer back into the district. She also spoke of different options being looked into for Special Education Transportation.

5. ADJOURNMENT

Motion by: M. Millington
Motion to adjourn.
Second: C. Rivers
Roll Call: All in favor
Vote: Motion carried

C. Rivers adjourned the meeting at 4:18 PM.

Respectfully submitted,

Alyssa Fratoni
Executive Assistant to the Superintendent